

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, SEPTEMBER 2nd, 2020
City Council Chambers**

Members Present: Norris, Kessler, Mann, Pretz, Smunt, Malay

Members Absent: None.

Also Present: Rachel Hitzemann, Planner

1. Call to order

Chairman Norris called the meeting to order at 7:00 p.m.

2. Roll call

Ms. Hitzemann called roll with six members present. There was a quorum.

3. Approval of Agenda

Item 5 was moved to after item 9. Items 7 and 8 were moved to after item 5.

A motion was made by Ms. Malay and seconded by Ms. Mann with a unanimous voice vote to approve the revised agenda.

4. Presentation of the minutes of the August 19th, 2020 meeting

A motion was made by Ms. Malay and seconded by Dr. Smunt with a unanimous voice vote to approve the minutes of the August 18th, 2020 meeting. Mr. Kessler abstained.

5. Landmark Applications

a. 210 Cedar Ave.

The Commissioners discussed the application. The Commission discussed the architectural features of the house and determined that no architectural features are significant, but determined that the house contributed to the aesthetic of the neighborhood. They decided the house should be landmarked based solely on its history.

Ms. Malay moved and Mr. Pretz seconded with a unanimous voice vote to schedule a public hearing date for the landmark application.

6. Certificate of Appropriateness (COA) applications

a. 21 N 6th St.

Proposed is to install a fiberglass front door. The new door will match the existing

A motion was made by Ms. Malay and seconded by Dr. Smunt with a unanimous voice vote to approve the COA as presented.

b. 500 Cedar St.

Proposed is to install a perimeter fence. Four-foot-high classic wrought iron fencing will be used for the portion of the fence facing public streets and a six-foot cedar privacy fence will be used for the rest of the lot. The Commission commended the applicant on their decision to use real iron fencing.

A motion was made by Ms. Malay and seconded by Mr. Kessler with a unanimous voice vote to approve the COA as presented.

c. 9 E Main St.

Propose is front façade work that includes replacing second story windows and returning the middle of the second story back to brick. Also proposed is to install aluminum clad sliding doors and a porch on the rear elevation.

The Commission questioned whether the proposed arch in the front matched the original structure. They believed that there was actually a bay window in that location before the metal panel was installed. The applicant said that there is an archway cutout that can be seen from inside the building and that is what they were basing the design on. Dr. Smunt asked if they have looked into the possibility of providing double-hung windows in the archway that would match the others. The applicant said they were trying to preserve the view as much as possible, but would look into it.

Commissioners also expressed concerns over the removal of the rear elevation windows and porch. The Commission would prefer that the applicant remove only one rear window. They also asked the applicant to look into incorporating an arch style that would match the rest of the building. Commissioners also requested additional porch details.

A motion was made by Ms. Malay and seconded by Mr. Pretz with a unanimous voice vote to table the COA until the applicant can look into the suggested comments.

d. 18 S. 3rd Ave.

Proposed is two separate COAs. One COA includes installing a new fiberglass front door. The second COA proposes repairing the front stoop, replacing the garage door and replacing the garage siding to match the house.

The Commission asked the applicant to clarify what siding was going to be used for the garage and requested that he use wood clap board with the same reveal as the house. The applicant agreed to that material. Dr. Smunt stated that the proposed door would not match the style of the house and asked the applicant to look into other possibilities before coming back.

A motion was made by Dr. Smunt and seconded by Ms. Malay with a unanimous voice vote to table the front door COA until the applicant has a chance to look into other options.

A motion was made by Ms. Malay and seconded by Dr. Smunt with a unanimous voice vote to approve the siding, garage door and stoop COA with a condition that the applicant use wood clap board siding to match the style and reveal of the house.

7. Grant Applications

None.

8. Other Commission Business

None.

9. Preliminary Reviews-Open forum for questions or presentation of preliminary concepts to the Commission for feedback

None.

10. Additional Business and Observations from Commissioners or Staff

a. History Museum Fence

Pat Pretz, a member of the St. Charles History Museum board came before the Commission to request suggestions on how to fix the fence/planter boxes that were installed earlier this year. The Commission gave their recommendations for color and who to contact about the work.

b. Camp Kane/ Jones Law Office

Ms. Malay walked the Commission through the project scope and schedule for the work to be done at the Jones Law Office. The Commission approved of the scope of work. Mr. Due to an agreement with the City, the Commission must give their approval of work. Mr. Kessler moved and Ms. Mann seconded with a unanimous voice vote to approve the proposed work.

11. Meeting Announcements: Historic Preservation Commission meeting September 16th, 2020 at 7:00 P.M.

12. Public Comment

13. Adjournment

With no further business to discuss, the meeting adjourned at 8:46 p.m.